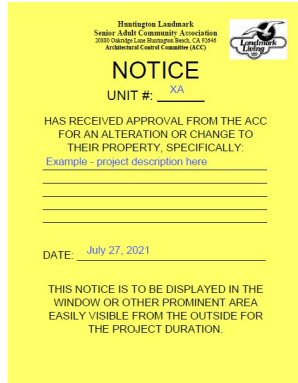


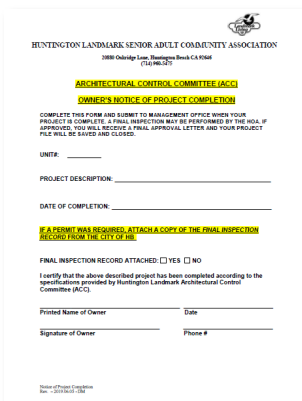
# ACC Projects Reminder

## Important Points to Remember:

- Please remember that ACC (Architectural Control Committee) projects need to be approved by the committee before your contractor can access your Unit to perform work. A tentative approval is *not* indicative of approval to proceed. Please wait until you receive your approval letter before notifying your contractor that they may proceed.
- Please be sure the yellow notice of project approval sent with the approval letter is prominently displayed at your Unit for the duration of the project, as this lets other Residents know it is Management-sanctioned – see example:



- Contractors are allowed to perform work Monday through Saturday, 7:30 am until 6:00 pm.
- A final approval notice will not be sent until the final City of Huntington Beach inspection card (if a permit was required) and the Project Completion notice sent with the approval letter is completed and submitted to Management. If the notice is not sent to Management, your file will be closed, and a final approval will not be granted – see example:



- The committee meets every Wednesday. It's during these meetings the results of their determinations are drafted in a letter and sent to owners via US mail. Dependent on the volume of applications received, the letters may not be available immediately following the ACC meeting.

Thank you for your patience and understanding, if you have any questions concerning ACC project procedures, please call Management at (714) 960-5475.